



## FREQUENTLY ASKED FINANCIAL AND ADMINISTRATIVE QUESTIONS

(Further information can be found within the Prospectus and on the Website [www.maynard.co.uk](http://www.maynard.co.uk))

### Q. How much are the 2011/12 Tuition Fees?

A. Junior School (Y3 to Y5)	Main School (Y6 upwards)
£2,852 per term	£3,566 per term

### Q. What other charges are there?

A. Entrance Assessment	£50 (non returnable)
Registration fee	£150 one-off (non-returnable)
Deposit	£200 one-off (Returnable, subject to lost book/damage claim and Gift Aid request)
Exams	GCSE
	Cost + £50 admin charge in L5
	£230 + £50 admin charge in U5
	AS Level (12 Exam Units)
	cost + £45 admin charge in L6 (average cost - £200)
	A Level
	cost + £50 admin charge (average cost - £185)
Old Maynardian Subscriptions for Life Membership	£5.00 per term - minimum of 24 terms (Charged from Lower 3 up)
Parents' Association Subscriptions	£5.00 per term per family- (1 membership plus 2 voluntary and gift aided)
Pupils' Absence/Insurance	Main School      Junior School
	£ 20.57 per      £16.45 per term
	term
Fees for Extra Subjects	e.g. Music/Speech & Drama/Tennis

### Q. What about Meals?

A. It is compulsory for pupils up to U3 (Year 7) to have School Meals at an average cost of £199.5 per term, (£3.50 a day). Thereafter School Meals are optional but a ½ term's notice to cease is required. A pupil can start meals with one week's notice.

### Q. How are the fees paid?

A. Either in full by the first day of each term or by Direct Debit from July to June in 12 equal instalments with no interest charge.

(2011/12 monthly rates: Main School £891.50 Junior Department £713.00) (Meals and extras must still be settled at the beginning of each term)

or in full for whole year by 1 December (Individual composition i.e lump sum quotes for 2 or more years are also available, by request).



**Q. How often are the fees increased?**

A. Tuition Fees and other charges are reviewed annually and parents notified usually in June of the new rates to take effect from September.

**Q. Is there a discount for a second/third daughter attending the school?**

A. Yes, the School automatically gives a sibling discount per year of:

	Junior School	Main School
Second daughter – 10%	£855*	£1,070*
Third and each subsequent daughter – 20%	£1,710*	£2,140*

(\* value @2011/12 tuition fee rates)

**Q. What help is there with payment of fees?**

A. Details of the range of Scholarships and Bursaries and how to apply are included in the Prospectus and on the School's website [www.maynard.co.uk](http://www.maynard.co.uk).

**Q. What happens if I am late or get into arrears with paying fees?**

A. You will initially receive a statement and then a letter asking you to contact the Bursar to discuss the position and agree a payment programme. In some cases we may be able to refer you to a Charity for Educational Assistance. The important point is get in touch with the Bursar's Office as soon as there is a problem.

**Q. Is there a formal agreement with the School?**

A. Yes, there is a Terms and Conditions booklet, and a contract is made with the School when a formal offer of a place has been accepted. In particular, a term's fee in lieu of notice is payable, if proper notice i.e. a full term, has not been given.

**Q. How do I contact the Bursar?**

A. Call in at the Bursar's Office - by prior appointment if possible

Telephone: Exeter (01392) 355990

Fax: Exeter (01392) 355999

E.mail: [bursaroffice@maynard.co.uk](mailto:bursaroffice@maynard.co.uk)

**Q. Who is who at the Bursar's Office ?**

A. Tom Hughes-Parry Bursar and Secretary to the Governors

Sandy Gardner Senior Finance Manager

Maggie Green Bursar's Assistant/Finance

Maria Loe Bursar's Assistant/Admin