

REGISTRATION FORM

CANDIDATE'S NAME

FIRST NAME/S

LAST NAME

PREFERRED NAME

Please insert photograph

CANDIDATE'S INFORMATION

DATE OF BIRTH

CURRENT YEAR GROUP

PROPOSED ADMISSION DATE

TERM

YEAR

NATIONALITY:

BRITISH

OTHER EUROPEAN (PLEASE SPECIFY)

OTHER NON-EUROPEAN (PLEASE SPECIFY)

FIRST LANGUAGE

Are there any circumstances (e.g. medical, family) relating to your daughter of which the school should be made aware?

Please give details of any other family member attending or registered for entry to The Maynard School, or any other family connection with the school past or present.

FOR A CHILD WHOSE NATIONALITY IS NON-EUROPEAN

The school is currently a registered Tier 4 sponsor (via the Home Office's UK Visa and Immigration (UKVI) unit).

Please tick the box if you may require the School to sponsor your child for visa/immigration purposes.

Details of the Tier 4 sponsorship arrangements will be sent to everyone who ticks this box. Providing this information does not guarantee that the School will sponsor your child or that the School is somehow obliged to do so. The School reserves full discretion over any decision whether or not to sponsor your child.

If you do not require the School to sponsor your child please confirm that your child has or will have a time-restricted or temporary visa in any other immigration category (for example, as a dependent) and please provide a copy. Please also provide any further relevant details.

PROOF OF IDENTITY / RIGHT TO STUDY

The Maynard School has a statutory obligation to verify the identity of candidates. Please forward with this registration form:

- ☐ A copy of the candidate's passport / birth certificate.
- ☐ A copy of a current recent utility bill in the name of the Parents/Guardians at the candidate's normal residence.

As part of the Admissions process, the school will require a copy of the candidate's birth certificate to be submitted when accepting a place at the school.

PARENT/GUARDIAN 1

TITLE	
FULL NAME	
ADDRESS	
POSTCODE	
EMAIL	
HOME TEL	
MOBILE	
OCCUPATION	
NATIONALITY	

PARENT/GUARDIAN 2

TITLE	
FULL NAME	
ADDRESS	
POSTCODE	
EMAIL	
HOME TEL	
MOBILE	
OCCUPATION	
NATIONALITY	

DETAILS OF ANY ADDITIONAL PERSON WITH PARENTAL RESPONSIBILITY

TITLE	
FULL NAME	
ADDRESS	
POSTCODE	
EMAIL	
HOME TEL	
MOBILE	
OCCUPATION	
NATIONALITY	

If parents have separate addresses, please indicate candidate’s main residence:

Mother’s ☐ Father’s ☐

Is there a court order in place?

Yes ☐ No ☐

If so please provide a copy with this application.

If parents have separate addresses, please indicate whether parents require a copy of all correspondence regarding entry.

Mother ☐ Father ☐

CURRENT SCHOOL AND OTHER SCHOOLS

HEAD TEACHER

NAME AND ADDRESS OF CURRENT SCHOOL

Please provide your daughter's latest school report with this application.

As part of our standard procedure we will now request a reference from your daughter's current Head Teacher. We will also request confirmation that all fees have been paid at your current school.

Have you registered your daughter at any other schools? Please provide details.

Please provide details of any other schools attended in the last two years.

SPECIAL EDUCATIONAL NEEDS & DISABILITIES

Are there any circumstances or conditions relating to your daughter of which the School should be aware? Please tick as appropriate.

ADHD	<input type="checkbox"/>	PHYSICAL DISABILITY	<input type="checkbox"/>	ASPERGER SYNDROME	<input type="checkbox"/>
AUTISM	<input type="checkbox"/>	DYSLEXIA	<input type="checkbox"/>	DYSPRAXIA	<input type="checkbox"/>
HEARING IMPAIRMENT	<input type="checkbox"/>	VISUAL IMPAIRMENT	<input type="checkbox"/>	DYSGRAPHIA	<input type="checkbox"/>

OTHER (please specify)

We would also request sight of any Educational Psychologist, Health Care Professional or similar reports.

Has your daughter ever been tested for, in receipt of, or qualified for Examination Access Arrangements? YES ☐ NO ☐

Please provide details

ACTIVITIES, QUALIFICATIONS & INTERESTS

Please give details of any interests, activities and qualifications (i.e. Music or Sport) that your daughter enjoys or has undertaken. Please include any supporting documentation with this application.

The Maynard School offers a range of fee assistance, including academic scholarships and means-tested bursaries. For more information, please contact the Registrar on 01392 355998 or email admissions@maynard.co.uk

DECLARATION

This declaration must be read and signed by both parents unless, exceptionally, only one parent has parental responsibility. If your daughter is over 13 years of age, they must also read and sign this declaration.

We request that the above-named child be registered as a prospective pupil.

A non-returnable fee of £50 (for UK applicants)/£150 (for International applicants) has been made or is enclosed.

I have paid by bank transfer ☐ cheque ☐

Account Name: **The Maynard School**
Bank: **Natwest Bank PLC, 59 High Street, Exeter, Devon, EX2 3DL**
Sortcode: **56-00-49**
Account Number: **00719781**

Our international bank details:
IBAN: **GB62NWBK56004900719781**
IBAN BIC: **NWBKGB2LXXX**

Reference: **AST/Daughter's Surname**

Cheques should be made payable to "The Maynard School", please write your daughter's surname on the back of the cheque.

We understand that:

1.) Registration as a prospective pupil does not secure a place at the school, but does ensure that I/our daughter will be considered as a pupil at the school.

2.) The school may process personal data about me/our daughter (or either of us), including sensitive personal data, such as medical details, for the purpose of administering its list of prospective pupils, its registration, selection and/or admissions procedures including as set out above; communication with prospective pupils and their parents about the School and generally managing relationships between the School and its prospective pupils.

3.) In the event that I am/our daughter is offered a place at the school, such an offer will be subject to the School's terms and conditions, including school rules, for the provision of educational services, which will bind us in the event that we accept the place.

In order to comply with our responsibilities as a registered Tier 4 sponsor, you consent to us notifying and/or supplying information relating to your/your daughter's (and parents') right to enter, reside and/or study in the

United Kingdom to the United Kingdom Visas and Immigration (UKVI) unit of the Home Office and, in any event, if I am/our daughter is offered a place at the School, such an offer will be subject to me/us confirming that I/our daughter has the right to enter, live and study in the United Kingdom; A copy of the current edition of the terms and conditions, including school rules, is available on request and will be issued in any event when a place at the school is offered however, this may be subject to change prior to the point in time when a place at the School for your child may be offered.

If applicable, the School may request from my/our daughter's present school or educational institution: (a) information and a reference in respect of myself/our daughter; and/or (b) information about any outstanding fees and/or supplemental charges.

The Maynard School complies with data protection principles set out in the Privacy Policy which can be found on the school website. The Maynard School is a company limited by guarantee. Registered in England 4855372. Registered charity 1099027.

This application must be signed by both parents unless, exceptionally, only one parent has parental responsibility. Any other person with parental responsibility for the candidate should also sign. If the child is over 13 years of age they must also sign this application.

Parental responsibility is defined in the Children Act 1989 as "all rights, duties, powers and responsibilities and authority which by law a parent of a child has in relation to the child and his or her property". It equates to legal responsibility for the child. If you have any doubts about whether you do or do not have parental responsibility for the child you may wish to seek legal advice.

For parents who are divorced or separated, it is the school's responsibility in law to keep on record the name and address of the non-residential natural parent. The non-residential natural parent has right of access to information on his/her daughter's education unless the school has on file a photocopy of the relevant Section 8 Specific Issue Court Order or Prohibited Steps Order.

To comply with Devon County Council (DCC) guidelines, we must inform them of any new admissions to The Maynard School. This includes passing on the pupil's name and address as well as the contact details for the parents. This information is sent to DCC via confidential email.

FIRST SIGNATURE

SECOND SIGNATURE

NAME IN FULL

NAME IN FULL

DATE

DATE

RELATIONSHIP TO CANDIDATE

RELATIONSHIP TO CANDIDATE

SIGNATURE OF CANDIDATE (IF OVER 13 YEARS OF AGE)

NAME IN FULL

DATE

Please complete all details and include the following forms:

- ☐ Passport / Birth Certificate
- ☐ School Report
- ☐ Photograph
- ☐ Certificates (Music, Sport, etc)
- ☐ Visa Information (if applicable)
- ☐ SEND Reports (if applicable)

Please return to the Registrar: admissions@maynard.co.uk or by post to:

Admissions Office, The Maynard School, Denmark Road, Exeter, Devon EX1 1SJ

CLICK HERE TO SEND FORM BY EMAIL

You will need to attach this PDF form and scanned copies of the supporting documents to your email