**The Maynard Parents Association (MPA)**

**Conflict of Interest Policy**

**September 2025**

**Introduction**

This policy sets out the principles for Conflict of Interest within The Maynard Parents Association. It is relevant to all within the association and is endorsed by the Trustees of The Maynard Parents Association. It will be reviewed annually to ensure that it remains appropriate to the Organisation and its members needs.

As Trustees of The Maynard Parents Association we understand it is our duty to make decisions that are in the best interests of the MPA. We know that where any of us hold a personal or other interest, this will stop us from achieving this duty and acting in the best interest of the MPA.

**Applicability**

This applies to every elected member of The Maynard Parents Association Trustees.

The MPA takes the following steps to identify and deal with any conflicts of interest:

* We make all new Trustees aware of this policy
* We ask all Trustees to declare any conflict of interest
1. When they are appointed
2. At the beginning of each meeting
3. Whenever a Trustee becomes aware of a possible conflict of interest
* Any Trustee with an identified conflict of interest is asked to withdraw from any discussion of and/or vote on that issue.
* Where conflicts of interest arise, we will detail in the minutes of the meeting how this has been addressed
* The MPA will work to make sure there is a good mix of parents and staff across the school involved within the MPA. This will stop any one part of the school being overly-represented.
* Where decisions made may favour one year group, subject area or particular aspect of the school over others we will ensure we have consulted with our members and over time will ensure that all aspects of the school will benefit equally.

This policy will be reviewed annually by The Maynard Parents Association Trustees prior to the AGM.